

CALL FOR APPLICATIONS TO STUDY IN BACHELOR OF TECHNOLOGY PROGRAMS AT RWANDA POLYTECHNIC

The Government of Rwanda recognizes TVET as one of the central pillars of economic transformation and industrial development. The ministerial order N° 003/MINEDUC/2021 of 20/10//2021 determines the new Rwanda Qualification Framework which introduces additional qualification types of Bachelor of Technology (BTech) and Master of Technology (MTech) in TVET sub-sector that are meant to graduate highly competent work force. The graduates of these programs are expected to have strong technological and innovative ability to conceive, experiment, manipulate, prototype and deliver industrial concepts, products and services capable of catering to the evolving needs of society.

From this context, the management of Rwanda Polytechnic is pleased to announce the call for application for prospective students who wish to study as **Government sponsored** and/or **self-sponsored** in the Academic Year 2025-2026 in twenty two BTech programs as listed below: (1) *Geomatics (land surveying)*; (2) *Highway technology*; (3) *Irrigation and drainage technology*; (4) *Water and sanitation technology*; (5) *Quantity surveying*; (6) *Crop production*; (7) *Agriculture mechanization technology*; (8) *Applied forestry*; (9) *Wildlife and landscape management*; (10) *Tourism management*; (11) *Animal health*; (12) *Mining technology*; (13) *Mechatronics technology*; (14) *Renewable energy technology*; (15) *Electronics and telecommunication technology* (16) *Wood technology* (17) *Manufacturing technology*; (18) *Electrical technology*; (19) *Information technology*; (20) *Food technology*; (21) *Automobile technology*; and (22) *Construction technology*. These are the upgrading programs to the advanced diploma qualification and their duration is equivalent to one academic year.

The application will be done online through <https://mis.rp.ac.rw/applications> from 30th June until 20th July 2025.

Interested candidates must meet the following requirements:

1. Have proof of completion of Advance Diploma (both certificate and transcripts) in the similar program as listed above.
2. Proof of English proficiency for students who have background studies in a non-English system.
3. Foreigner candidates must provide an equivalence certificate provided by a competent organ in Rwanda.
4. Copy of National ID or a valid passport and notified copies of advanced diploma certificate and academic transcripts.
5. Payment of a non-refundable application fee of 5,000 RWF

Note: The BTech programs shall be offered on a full time (day) basis. The selection and admission of applicants will be based on their academic performance. If deemed necessary, the admission board may conduct entry examination.

The application process is described in the annex hereunder. After successful application, a confirmation email with application number will be sent by email address.

For more clarifications, please contact admission@rp.ac.rw.

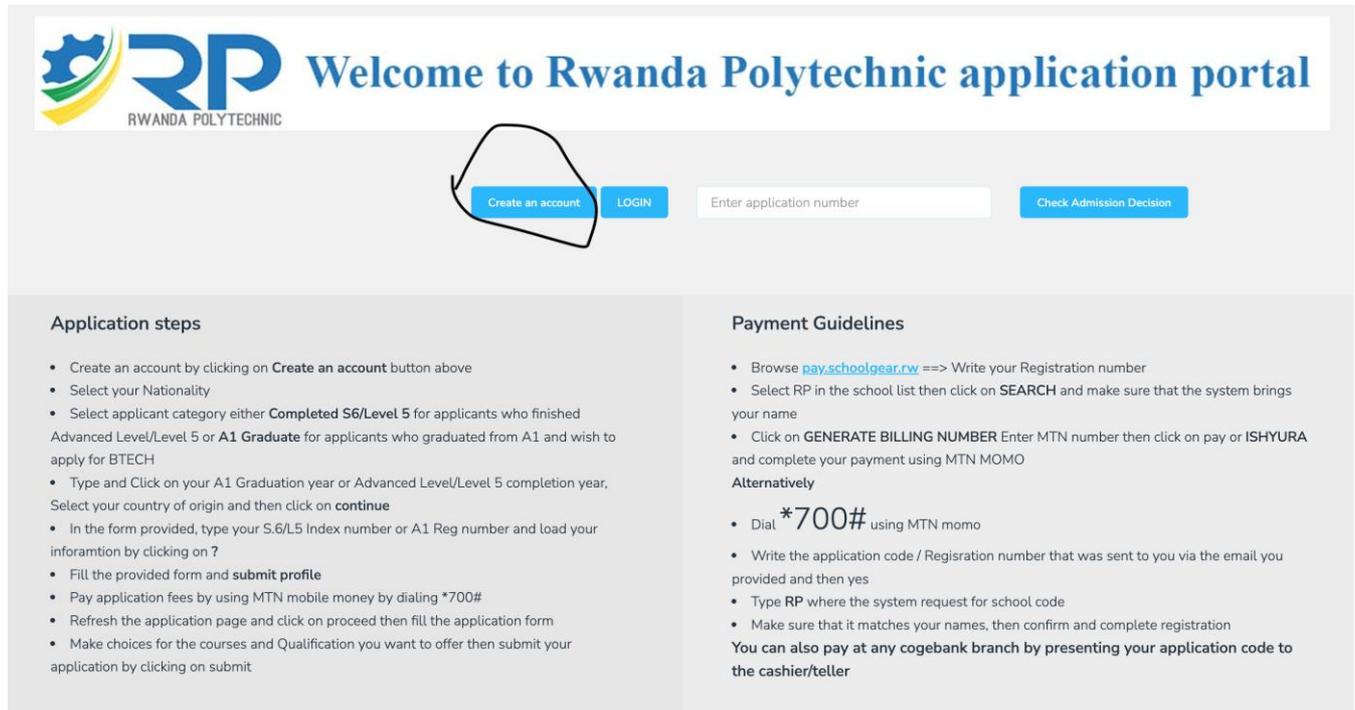
Done at Kigali, 30/ June/2025

Dipl.-Ing. Ephrem MUSONERA
DVC ARIA, Rwanda Polytechnic

GUIDELINES AND PROCEDURES FOR ONLINE APPLICATION FOR BTech APPLICANTS

Step 1. Signing up and generating an application number

Open the link: <https://mis.rp.ac.rw/applications>, and click on Create an Account.



The screenshot shows the application portal interface. At the top left is the RP logo. To its right is the text "Welcome to Rwanda Polytechnic application portal". Below this, there are three buttons: "Create an account" (circled in black), "LOGIN", and "Check Admission Decision". In the center, there is a text input field labeled "Enter application number". Below the buttons and input field, there are two columns of text: "Application steps" and "Payment Guidelines".

Application steps

- Create an account by clicking on **Create an account** button above
- Select your Nationality
- Select applicant category either **Completed S6/Level 5** for applicants who finished Advanced Level/Level 5 or **A1 Graduate** for applicants who graduated from A1 and wish to apply for BTECH
- Type and Click on your A1 Graduation year or Advanced Level/Level 5 completion year, Select your country of origin and then click on **continue**
- In the form provided, type your S.6/L5 Index number or A1 Reg number and load your information by clicking on ?
- Fill the provided form and **submit profile**
- Pay application fees by using MTN mobile money by dialing *700#
- Refresh the application page and click on proceed then fill the application form
- Make choices for the courses and Qualification you want to offer then submit your application by clicking on submit

Payment Guidelines

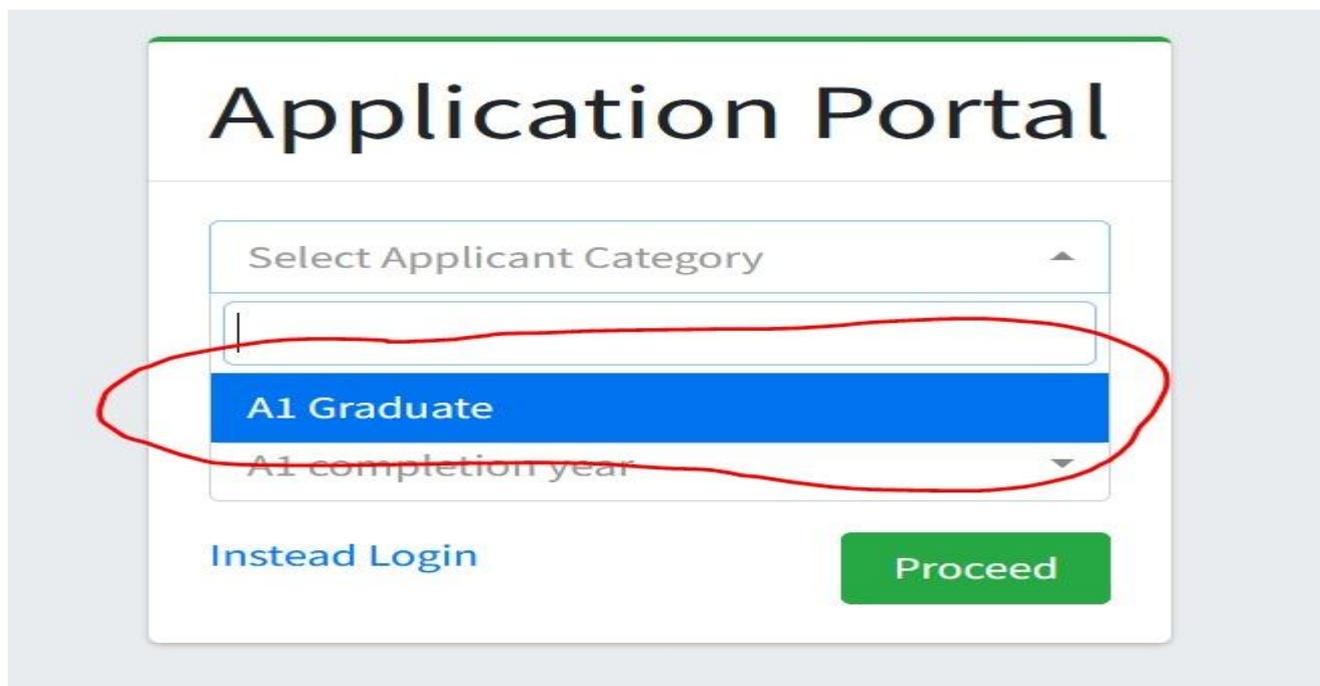
- Browse pay.schoolgear.rw ==> Write your Registration number
- Select RP in the school list then click on **SEARCH** and make sure that the system brings your name
- Click on **GENERATE BILLING NUMBER** Enter MTN number then click on pay or **ISHYURA** and complete your payment using MTN MOMO

Alternatively

- Dial ***700#** using MTN momo
- Write the application code / Registration number that was sent to you via the email you provided and then yes
- Type **RP** where the system request for school code
- Make sure that it matches your names, then confirm and complete registration

You can also pay at any cobe bank branch by presenting your application code to the cashier/teller

In the form provided, select Applicant category, your country and A1 completion year

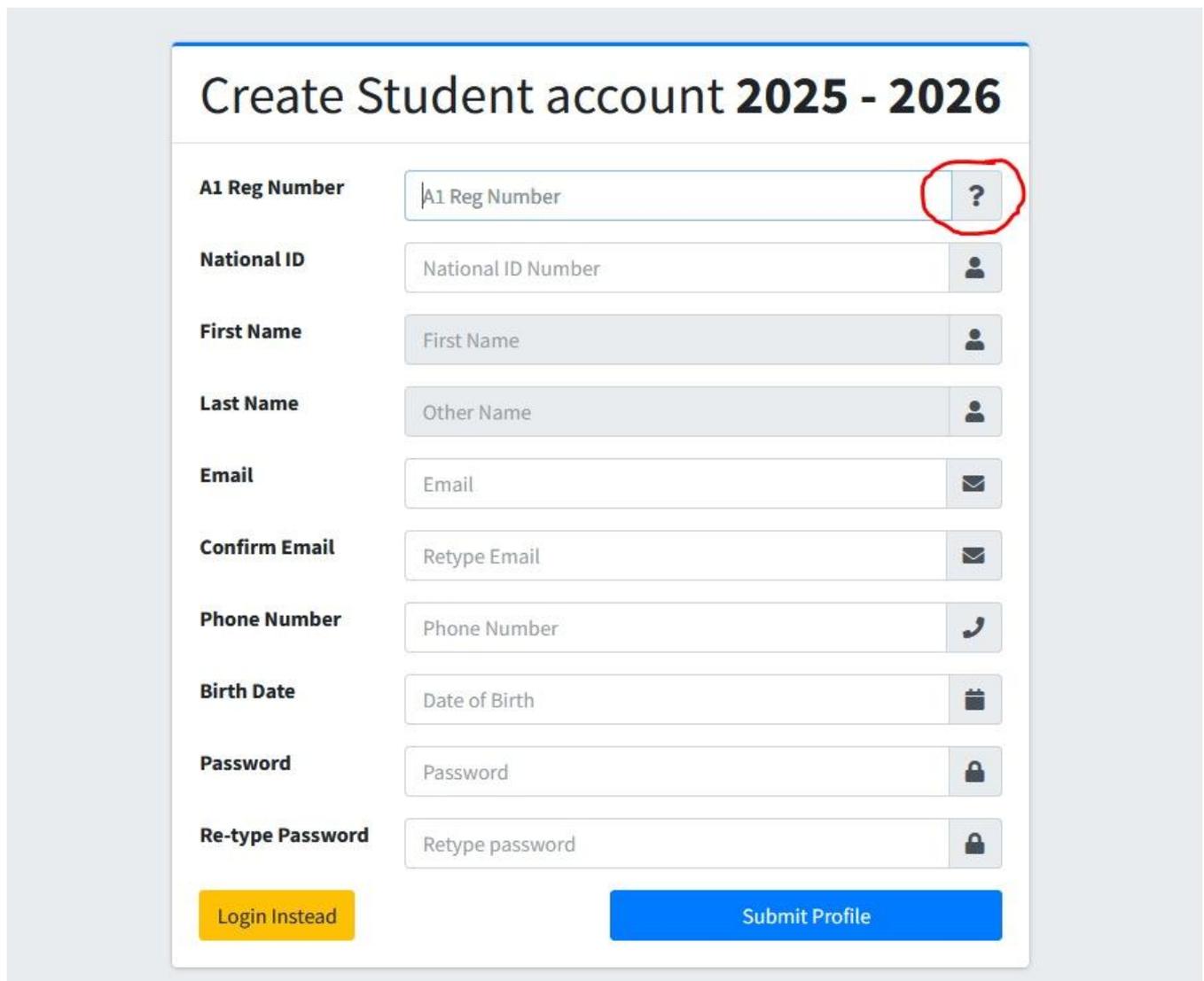


The screenshot shows a form titled "Application Portal". It contains a dropdown menu for "Select Applicant Category" with "A1 Graduate" selected (circled in red). Below it is a dropdown for "A1 completion year". At the bottom left, there is a link "Instead Login" and at the bottom right, a green "Proceed" button.

Then click on proceed.

In the form provided, type your **A1 registration number** that is written on your academic transcript.

Note: *Make sure that the email is typed correctly, exists, and is accessible using the password you remember.*



Create Student account 2025 - 2026

A1 Reg Number	<input type="text" value="A1 Reg Number"/>	
National ID	<input type="text" value="National ID Number"/>	
First Name	<input type="text" value="First Name"/>	
Last Name	<input type="text" value="Other Name"/>	
Email	<input type="text" value="Email"/>	
Confirm Email	<input type="text" value="Retype Email"/>	
Phone Number	<input type="text" value="Phone Number"/>	
Birth Date	<input type="text" value="Date of Birth"/>	
Password	<input type="text" value="Password"/>	
Re-type Password	<input type="text" value="Retype password"/>	

Step 2. Completing the application process.

Fill out the form provided and then click on submit.

Past Academics

Department	TVET	A1 Graduation Year	2022
A1 Reg Number	wewqrf	HLI Attended	Where you attended A1 from
Program	e.g: Construction Technology	CWAM on Transcript	overall average marks obtained in A1

Attachements

Passport Photo	Choose File No file chosen	National ID/Passport	Choose File No file chosen
PDF file for A1 Diploma, Transcript, S6 Certificate and other required docs		Choose File No file chosen	

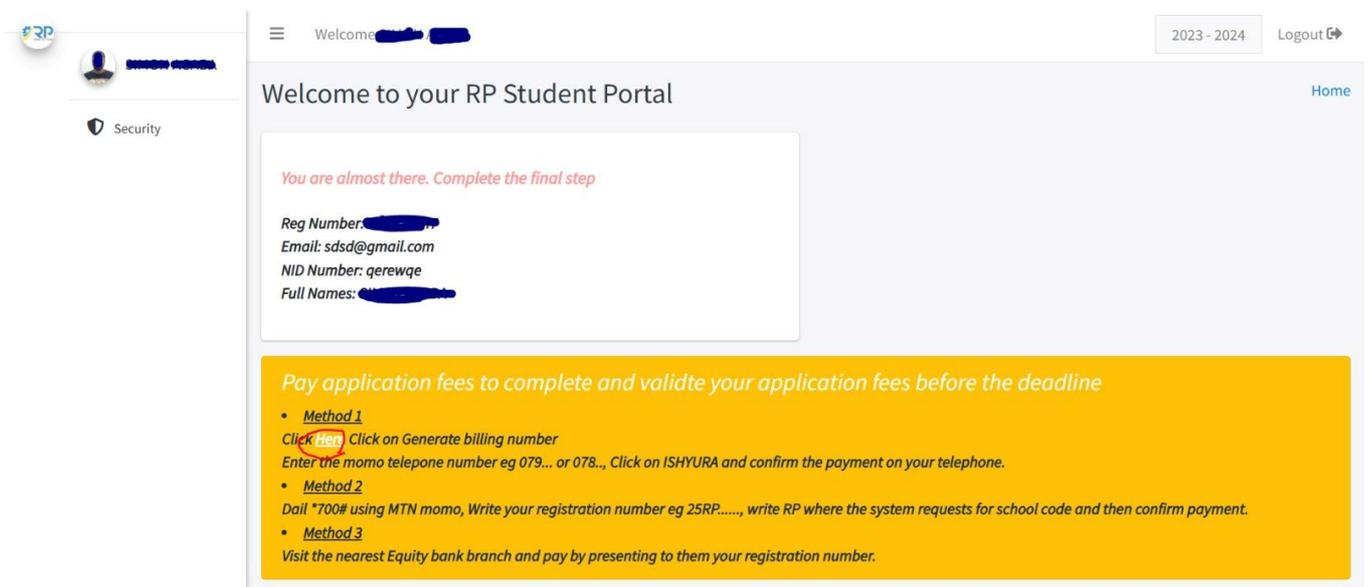
Application Choices

Application Choice Select Department Program

Save and Pay application fees

Step 3. Payment of application fees

After submission, you will be provided with an interface to pay application fees. Click on the Here as highlighted and follow the instructions.



Welcome to your RP Student Portal

You are almost there. Complete the final step

Reg Number: [Redacted]
 Email: sdsd@gmail.com
 NID Number: qerewqe
 Full Names: [Redacted]

Pay application fees to complete and validate your application fees before the deadline

- Method 1**
 Click **Here** Click on Generate billing number
 Enter the momo telephone number eg 079... or 078... Click on ISHYURA and confirm the payment on your telephone.
- Method 2**
 Dial *700# using MTN momo, Write your registration number eg 25RP....., write RP where the system requests for school code and then confirm payment.
- Method 3**
 Visit the nearest Equity bank branch and pay by presenting to them your registration number.

Make sure that the registration number matches your name before confirming with your MOMO pin.

Option 2: Dial ***700#** → write your registration number, where the system requests for the school code you type in the word **RP** and follow the instructions → confirm your payment on your **MTN** number.

Option 3: Applicants can also pay at any nearest **EQUITY BANK** branch by providing the candidate application number to the cashier of that branch.

After a successful application, an applicant is presented with the following interface showing his choices. *In addition, an applicant will be sent a confirmation email.*

☰ Welcome 12121 1213 2022 - 2023 Logout ↗

Welcome to your RP Student Portal Home

Successfull Application

Basic Information

Application Choices

Registration Number: **24RP0**

Index Number: **999**

National ID Number: **31142**

Name: **12121 1213**

Email: **@com**

First Choice: **Bachelor of Information Technology()**

Your application was received by admission team. Kindly note that you will be admitted to any of colleges(IPRCs) where the course is offered.

Regards